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| **GeM Procurement - Checklist for Custom Bid**  (for STE, LTE, OEM/OPM/OES, OTE, DCB mode of bids) | | |
| *Doc.No.C&P/CL/004/R0 dt. 03.05.2024* | | |
| SN | Description | Y/N/NA |
| 1 | Is GeM Availability Report cum Past Transaction Summary (GeMARPTS) taken from indentor’s GeM ID attached? |  |
| 2 | Has estimate been attached? |  |
| 3 | Has GeM purchase proforma been attached? |  |
| 4 | Is technical schedule form attached? |  |
| 5 | Is Qualification Requirement (QR) committee recommendations attached? *(in case of DCB)* |  |
| 6 | Is undertaking for custom bid / BoQ creation on GeM attached? |  |
| 7 | Standard technical Additional Terms and Conditions (ATCs) attached? |  |
| 8 | Customised technical Additional Terms and Conditions (ATCs) attached? |  |
| 9 | Is proposed product reserved for purchase from MSE manufacturer of the offered product? |  |
| 10 | If yes, mention the sl no and description of the item as per the purchase manual annexure – 1, in purchase proforma para P? |  |
| 11 | Is proposed product reserved for purchase from MII class 1 bidder? |  |
| 12 | If yes, is screenshot of consolidated list of material, for which sufficient local capacity has been declared by nodal ministries, from DPIIT public procurement website, showing proposed product attached? |  |
| 13 | Are any make and model requirements stated in technical schedule? |  |
| 14 | If yes, has justification been furnished in purchase proforma par G.3 for selecting the specific make and model? |  |
| 15 | Is basis of selecting prospective bidders for seeking budgetary offers deliberated? |  |
| 16 | Has any prospective bidder expressed any concern in selling this material to NTPL through GeM? |  |